Eden Prairie Firefighter Relief Association

Regular Board Meeting
January 23, 2025

Trustees in attendance: Tom Wilson, Tammy Wilson, Collin O'Brien, Scott Gerber, Kathy Nelson, Tony Arndt, Travis Dahlke, John Williams, Brian Sykes. Guests in attendance: Gene Dahlke, Rod Uting, Mike Rogers, John Hobbs, John Rochford, Doug Andrews, Kathleen O'Connor, Tom Schmitz, Rick Hammerschmidt, Scott Taylor, Jay O'Connell, Mike Laden, Chuck Schaitberger, Scott Taylor, Bob Listiak. All guest.were present in-person or virtually via Teams.

Merle Waters from Wells Fargo presented the fourth quarter 2024 investment report and portfolio review. As of December 31, 2024 the net asset value of our portfolio was $23,832,522.00 and the pension was 109 percent funded. Net return on assets in the fourth quarter 2024 was minus 0.98% and 9.93% for 2024. The SBI Index was 0.57% and 14.60% respectively. Allocation of assets (target allocation in parentheses) is 59.5% (55.0%) in equities, 31.31% (35.00%) in fixed income, 5.77% (10.0%) in real assets, and 3.41% (0%) in cash alternatives. 85% of equities are in domestic, mostly large cap, stocks. Real assets are primarily in private real estate. Returns on diversified 60/40 portfolios have trailed returns on large cap stocks. The Wells Fargo Investment Report(s) are available on request.

President O'Brien called the regular meeting of the Eden Prairie Firefighter Relief Association (EPFRA) Board of Trustees to order at 6:00 PM. The minutes from the December 19,2024 EPFRA Board of Trustees meeting were reviewed. Mr. Arndt made a motion to approve the minutes. Ms. Nelson seconded the motion. The motion was approved by unanimous consent.

Officer's Reports:
President: No report
Vice President: No report
Secretary: Six firefighters were added to the active membership of the EPFRA on December 18, 2024.
Treasurer:

Account Balances

Special Account	$ 97,296.81
General Account	$ 39,132.75

Accounts Payable / Special Account

Pension Benefits (monthly)	$ 89,529.34
ADP (payroll)	$ 332.97
Creative Planning KDV (IRS form 990)	$ 2,500.00
Douglas Hayden retirement benefit	$241,000.00
Paul Welter retirement benefit	$199,400.00
David Gandrud retirement benefit	$ 46,000.00

Accounts Payable/ General Account

Sterling Catering (Recognition event 20% deposit)	$ 697.57

Accounts Receivable / Special Account

Wells Fargo	$ 95,600.00

Accounts Receivable/ General Account

City of Eden Prairie (FF Dues)	$ 290.58
Donation	$ 400.00

Unfinished Business:
A motion was made by Mr. O'Brien to approve the lump sum payment of $241.000.00 to Douglas Hayden who retired on January 3, 2025 with 16 years of service. Mr. Arndt seconded the motion. The motion was approved by unanimous consent.
A motion was made by Mr. O'Brien to approve the lump sum payment of $46,000.00 to David Gandrud who retired on January 12, 2025 with three additional years of service (for a total of 16 years of service). Mr. Williams seconded the motion. The motion was approved by unanimous consent.
A motion was made by Mr. O'Brien to approve a lump sum payment of $199,400.00 to Paul Welter who became benefit eligible on January 6, 2025 with 16 years of service. Mr. Sykes seconded the motion. The motion was approved by unanimous consent.
A motion to pay Creative Planning for their work in preparing the 2023 Form 990 filed with the IRS in November 2024 was made by Ms. Wilson. Mr. O'Brien seconded the motion. The motion was approved by unanimous consent.
Mr. Rogers displayed the badge (which matches the style of the badge used by the EPFD with the word Retired in place of a badge number), badge holder, and lanyard that can be worn to identify retired members of the EPFD at appropriate functions. There will be an option for individuals to display their own badge with its badge number. The plan is to order 10 badges at $170.00 a piece and about 100 badge holders and lanyards.
Work on the Actuarial and the Financial Audit for the year ending December 31, 2024 continues. There was discussion about what the assumptions will be for the work-in-progress actuarial. Mr. O'Brien stated the election assumption would be 60% lump sum and 40% monthly benefit. There was discussion about the future makeup of the EPFD and whether or not the actuarial will reflect a possible reduction in the number of active members as full time firefighters are added to the department. Chief Gerber indicated that the current plan is for the EPFD to maintain a roster of 95 duty crew members.

New Business:
Treasurer Dahlke stated that each eligible retiree will be emailed a link to their 2024 1099 R next week. They will also receive a physical copy by mail.
Formation of the Investment Committee was discussed. The committee will consist of the President, Treasurer, and Finance Manager (ex-officio) and two at-large members of the EPFRA. Mr. Andrews and Mr. Rochford were identified as the two at-large members. The committee's work on revising the Investment Protocol Statement and developing a Request for Proposal to choose an investment advisor, as well as how much the State Board of Investment might be involved, is expected to begin next month.
The next regular meeting of the EPFRA Board of Trustees will be held on February 27, 2025 at 5:30 PM at Station One.
A motion to adjourn the meeting was made by Ms. Wilson. Mr. Williams seconded the motion. The motion was approved by unanimous consent, and the meeting was adjourned at 6:30 PM.

Respectfully submitted,

Tom Wilson, Secretary EPFRA Board of Trustees